

Certified Professional Managers

Certificate Factsheet

Number of Hours	210 Training Hours- 5 Module
Duration	8 months

Program:

Ser.	Module	Training Hours	Price LE
1	Communication Skills <ul style="list-style-type: none"> Communication Strategies Business Writing Emotional Intelligence Presentation Skills 	Total (57H)	1500 1200 1200 1700
2	Leadership & Management Skills <ul style="list-style-type: none"> Leadership: Principals & Techniques Change Management Anger management Problem Solving & Decision Making The Art of Delegation Building Successful Teams 	Total (54)	1800 600 600 600 600 1200
3	Marketing & Customer Service <ul style="list-style-type: none"> Customer Service Marketing Skills 	Total (27)	1200 1500
4	Project Management & Supply Chain Management <ul style="list-style-type: none"> Project Management Supply Chain Management 	Total (48)	2400 2400
5	Finance For non Financials <ul style="list-style-type: none"> Finance & Accounting for Managers 	Total (24)	2400

Admission & Registration steps:

1-Bring the following documents to admission department in Dokki or Heliopolis campus to fill your application:

- Copy of an ID
- 2 Personal Photos
- Updated Resume (C.V)
- HR Letter

Fees required, from the admission process till graduation, will be in order as follows:

1-Application Fees: 200 LE (Nonrefundable)

2- CPM Tuition fees: 19,700 LE in total including studying materials or books paid.

- ESLSCA Students are privileged 40% Discount
- ESLSCA Corporate Clients are privileged 20% Discount
- ESLSCA Alumni are privileged 20%

ESLSCA Executive Education- ESLSCA Business School

Dokki Address: 17th Alsad Al Aaly st, Fenni sq. ,Dokki – Giza – Egypt

Tel: +2 2 - 376 25 293/4

Heliopolis Address: 51, Abdel Moniem Hafez, Behind Oscar Market, Heliopolis, Cairo - Egypt

Tel: +2 2 – 22913017 – 22913018

Hotline 19298

E-mail: info@eslsca.org

www.eslsca.org

Withdrawals, Cancellations, Refund Policy:

- Prior to first day of Training Program:
100% cancellation of tuition and course-associated fees
- After first Lecture of Training Program:
85% credit of tuition only
- After second lecture of Training Program:
80% credit of tuition only
- After third Lecture of Training Program:
60% credit of tuition only
- After fourth Lecture of Training Program:
NO CANCELLATION OF TUITION OR FEES

Note: Any absence for more than 25% of the training Program will deprive the trainee from obtaining the certificate .

Date:

Admission Officer:

Trainee's Name:

Trainee's Signature:

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