

## Certified Professional Manager Certificate Schedule

### Overview

Today's changing world calls for multifaceted managers who have a more holistic view of business. In response, CPM helps participants master new skills, explore diverse perspectives, and develop new management styles—transforming them into outstanding business leaders who can lead their teams with new skills, judgment, and confidence.

Month	Course	Hours	Dates	Fees	Premises
November	Communication Strategies	(15 Hours)	<b>10, 13, 17</b>	2400	Dokki
	Business Writing	(12 Hours)	<b>24, 27 / 1 Dec.</b>	1500	Dokki
December	Presentation Skills	(18 Hours)	<b>1, 4, 8, 11, 15</b>	1200	Dokki
	Emotional Intelligence	(12 Hours)	<b>15, 18, 22</b>	1200	Dokki
	Leadership: Principals & Techniques	(18 Hours)	<b>25, 29 / 1, 5, Jan.</b>	1700	Dokki
January 2019	Change Management	(6 Hours)	<b>8, 12</b>	1800	Dokki
	Anger management	(6 Hours)	<b>12, 15</b>	600	Dokki
	Problem Solving & Decision Making	(6 Hours)	<b>19</b>	600	Dokki
	The Art of Delegation	(6 Hours)	<b>22, 26</b>	600	Dokki
	Building Successful Teams	(12 Hours)	<b>26, 29 / 2 Feb.</b>	600	Dokki
February	Customer Service	(12 Hours)	<b>5, 9, 12</b>	1200	Dokki
	Marketing Skills	(15 Hours)	<b>16, 19, 23</b>	2400	Dokki
	Project Management	(24 Hours)	<b>26 / 2, 5, 9, 12, 16 Mar.</b>	1500	Dokki
March	Supply Chain Management	(24 Hours)	<b>16, 19, 23, 26, 30 / 2 Apr.</b>	2400	Dokki
April	Finance & Accounting for Managers	(24 Hours)	<b>6, 13, 16, 20, 23</b>	2400	Dokki

\* Days in **bold** are weekends.

\* Days in **Green** are two sessions in the same day.

Certificate Fees: 19,700 LE

- ESLSCA ALUMNI & CORPORATE CLIENTS ENJOY 20% DISCOUNT.
- ESLSCA'S CURRENT STUDENTS ENJOY 40% DISCOUNT
- ESLSCA CERTIFICATES AND TRAINING PROGRAMS CAN BE DELIVERED ON CUSTOM BASE UPON REQUEST AT A DAILY PREFERRED RATE

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