

## The Trainer Certificate

### Certificate Factsheet

Number of Hours	87 Hours
Duration	3 Months

#### Certificate Methodology:

The Trainer Certificate content is practical and grounded in the real world, not just academic theory. This program focuses on what happens before, during, and after you deliver training, and what to do if training is not the right solution. Learner feedback indicates high value in the following areas: participants' engagement, expert facilitation, and applicable tools and techniques.

#### Admission & Registration steps:

1-Bring the following documents to admission department in Dokki or Heliopolis campus to fill your application:

- Copy of an ID
- 2 Personal Photos
- Updated Resume (C.V)
- HR Letter

#### Fees required, from the admission process till graduation, will be in order as follows:

1-Application Fees: 200 LE (Nonrefundable)

2- The Trainer Tuition fees: 10,440 LE in total including studying materials or books paid.

- ESLSCA Students are privileged 40% Discount
- ESLSCA Corporate Clients are privileged 20% Discount
- ESLSCA Alumni are privileged 20%

Installments	Amount	Date
First Installment		
Second Installment		

\*in case of late Payment, 10% calculated out of the remaining fees will be applied

#### Withdrawals, Cancellations, Refund Policy:

- Prior to first day of Training Program: 100% cancellation of tuition and course-associated fees
- After first Lecture of Training Program: 85% credit of tuition only
- After second lecture of Training Program: 80% credit of tuition only
- After third Lecture of Training Program: 60% credit of tuition only
- After fourth Lecture of Training Program: NO CANCELLATION OF TUITION

**Note:** Any absence for more than 25% of the training Program will deprive the trainee from obtaining the certificate.

Date:

Admission Officer:

Trainee's Name:

Trainee's Signature:

#### ESLSCA Executive Education- ESLSCA Business School

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